

An alliance of communities sharing Geographical Information Systems

Meeting Minutes

2:00 PM - 4:00 PM April 6th, 2017
Shoreview City Hall, 4600 Victoria Street North

1. **Call to Order and Introductions** – Meeting was called to order at 2:04 by Niki Hill, Chair

Jolinda Stapleton, City of Roseville	Brian Jastram, MWMO
Matt Koukol, Ramsey County	Nate Zwonitzer, CRWD
Tyler Thompson, VLAWMO	Dan Holzemer, City of White Bear Lake
Jared Haas, City of Shoreview	Steve Lorbach, St Paul Regi. Water Authority
Carrie Magnuson, RWMWD	Geoff Mass, Met Council
Niki Hill, City of Shoreview	

2. **Additions or Corrections to the Agenda** – There were no additions to the agenda, the order of the agenda changed. Approved by consensus.
3. **Approval of the February 2nd Meeting Minutes** – There were no changes or corrections to the February 2nd meeting minutes. Approved by consensus.
4. **RCGISUG Website – Webmaster – Design – Logo** – Carrie Magnuson had a presentation of the “Logo Tournament”. She went over the process of telling the designers who we are, what we do, and what we represent. Than the 3 day process of narrowing it down to one artist, and the seven day process to finalize the design. At this point the Logo Committee is down to the final designer. On the 7 member committee there is a consensus on the design. There are a few details to hash out but the RCGISUG should have a new logo by our next meeting.

Jared Haas gave a brief update of the working “weebly” website. It is not open to the public yet, but it is more modern looking. Once we have a logo, it will be incorporated into the website and our letterhead.

5. **Ramsey County Updates** – Matt Koukol announced that the 2017 aerial flight was taking place today (April 6th). The cost of the aerial imagery alone is \$33,000. The cost up updating the impervious surface dataset is roughly an additional \$90,000. Delivery of aerial imagery should take place in Q3 2017 with Impervious Surface updates by the end of the year. Ramsey County is requesting RCGISUG cover 50% of the total cost of the project, which comes to \$61,391.65. A quorum will be needed to approve the expenditure at the next meeting.

Matt also gave an update on purchasing Near Map. This is now tied up in the County’s procurement process. At this rate our quote that is good for 90 days will expire. It was suggested that the User Group could act as the purchaser, and be reimbursed by the County. The concern with this option is, what kind of liability would the group take on by purchasing this software?

Dan Holzemer led a discussion with the group on an Officers meeting that took place in January. At that meeting it was discussed that a goal for the group would be to get more, or all, of the easements on our MapRamsey application. Mapping all the easements would provide a value to the Cities, Watersheds, and Public. The understanding is that unless it is a new easement, or one the County deems “odd” it is not included in the application. It is not a priority for the County, but it is for others.

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Jared Haas
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Matt discussed 3 ways to accomplish this:

1. Make all easements a part of the parcel fabric
2. Make 1 or Multiple feature classes or separate shapes for the easements in question
3. Make it a separate feature class

Discussion then continued on possibly having the Cities do the updates themselves and send it to the County. Then the question arose on how to handle unrecorded easements and implied easements. Also who is going to read all the legal descriptions and determine where the easements all are. In short it isn't as easy as hiring an intern and drawing some lines. The Cities could start with the "low hanging fruit", the recorded easements that are on the recorded plat, this is something that could be easily done. All agreed that getting a more complete data set on easements is a good goal for the group.

6. **MetroGIS – Regional Stormwater Data Set** – Carrie Magnuson and Geoff Maas (Metro GIS) are drafting initial plans including project goals, business needs, timelines, and stake holders. A few members of the RCGISUG have volunteered their time to be on a steering committee for the project. If others are interested, please contact Carrie (carrie.magnuson@rwmwd.org).
7. **Presentation/Special Topics** – Brian Jastram mentioned that the County will bring an image based scanner to the next meeting. Daniel Barr with Ramsey County's Survey office is scheduled to give a demonstration about photo stick survey equipment at the June 1st meeting.
8. **Community Announcements** – Matt Koukol announced that the County will be producing walking and biking trail maps again and wanted to know if there was a preferred process for reviewing it. The consensus was send it to the cites and have them review it.
9. **Adjourn** – Meeting Adjourned 3:29

The next meeting will be on June 1st, from 2 - 4pm, at the Shoreview City Hall.

Minutes submitted by Dan Holzemer, Secretary

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