



RAMSEY COUNTY GIS USER GROUP

An alliance of communities sharing Geographical Information Systems

Meeting Minutes

2:00 PM - 4:00 PM February 2nd,
2017

Shoreview City Hall, 4600 Victoria Street North

1. **Call to Order and Introductions** – Meeting was called to order at 2:03 by Jared Haas, Acting Chair

Jolinda Stapleton, City of Roseville	Brian Jastram, MWMO
Matt Koukol, Ramsey County	Nate Zwonitzer, CRWD
Tyler Thompson, VLAWMO	Matt Kocian, RCWD
Jared Haas, City of Shoreview	Dan Holzemer, City of White Bear Lake
Carrie Magnuson, RWMWD	Steve Lorbach, St Paul Regi. Water Authority
Jan Vanderwall, Roseville Schools	Geoff Mass, Met Council

2. **Additions or Corrections to the Agenda** – There were no additions to the agenda, the order of the agenda changed. Item 6 was moved to item 4 and item 6 was moved to item 4. Approved by consensus.

3. **Approval of the January 5th Meeting Minutes** – There were no changes or corrections to the January 5th meeting minutes. Approved by consensus.

4. **(Agenda Item 6) MetroGIS – Regional Stormwater Dataset – Metro GIS** – Geoff Mass (Met Council) had another presentation of a more complete plan and a proposed contribution for the user group on continuing efforts to create a Regional Stormwater Dataset. He currently is proposing a creation of a sample dataset of storm water assets in the Ramsey-Washington Metro Watershed District in 2017. The goal of the data set is to fill “the black hole” of stormwater assets between the Cities, Counties, and the State. Geoff Mass asked the group for Carrie Magnuson’s time to update the previous 2010 data set, and a commitment from the group of up to \$8000. Jan Vanderwall made the motion to support the project and pledge up to \$8000 in support. The motion was seconded by Matt Kocian. Ayes All, motion carried.

Geoff also solicited the group for involvement in the Metro GIS Coordinating Committee Policy Board. Two city representative seats are available if anyone is interested.

5. **Treasurer Vote** – Joel Koepf, the current treasurer has recently accepted a new position with new duties and would like to relinquish User Group treasurer duties. The treasurer tasks themselves are not very time-consuming. Mostly they consist of checking in with Don Rambow at White Bear Lake periodically to check on balances, get a list of transactions, and forwarding on the rare invoices we deal with for processing. Members voted to nominate Tyler Thompson, VLAWMO, to the treasure position. Carrie Magnuson made the motion, seconded by Jan Vanderwall, 11 voting members present. A quorum (40% of voting members – minimum of 10) was present so the motion carried.

6. **(Agenda Item 4) - Ramsey County Updates** - - Matt Koukol was at the meeting. He asked if any of the members had edited their individual impervious data sets. The County would be happy to take the edits and update the master. The County is moving ahead with processing the contract for NearMap. The county needs a letter of commitment from the RCGISUG stating that it will provide \$22,500 towards the annual license cost. Matt had initially estimated the process would be complete in 6-8 weeks. Unfortunately, the county IT office lost its contract manager, and the process may be delayed. Matt will seek more clarity from the contracting staff regarding timelines.

Chair

Niki Hill

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Vice Chair

Jared Haas

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Secretary

Dan Holzemer

dholzemer@whitebearlake.org



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7. RCGISUG Website – Webmaster, Design and Logo –

- a) **Logo Tournament** – Carrie Magnuson gave a brief presentation on using www.logotournament.com to develop a new logo for the Ramsey County GIS Users Group. The group will be able to set certain parameters on our logo. Carrie recently used this company for a design of a logo for the RWMWD and for the organization's annual event, Water-fest. They were pleased with the results. For \$275 the group could get a "more modern" logo.
- b) **Website Redesign** – Jared Haas gave a brief presentation on ideas for a new website design. He has done some work on <https://www.weebly.com/>. The "quick" website page that Jared has built already has a modern image and impressed the group. Concerns were cost, working with a proprietary company, information limits, and transfer limits. Currently the RCGIS user group pays \$100/year for hosting. Weebly would do it for approximately \$70/year. Steve Lorbach also stated that he has used Host Gator and been impressed. Host Gator would host for \$7.95/month.

Currently the RCGIS website (<http://www.ramseygis.org/>) has "a 90's look" and the logo is the "default ArcMap layers" of the Cities within the County. If we want to show that we are a modern organization, it is time to update the site.

- c) **Action Items** – There was a motion by Jared Haas, seconded by Jolinda Stapleton to move forward on the "Logo Tourney" and the RCGIS user group would commit up to \$275. Ayes all, motion passed. There was a motion by Jared Haas, seconded by Steve Lorbach to have Jared continue to work on the website. The group would commit to spending up to \$125 for a new design. Ayes all, motion passed.

8. **External Hard Drive** – Dan Holzemer brought to the groups attention that the 1 TB external hard drive is currently almost 10 years old. There is nothing wrong with the drive, but now might be a good time to upgrade. The hard drive has the entire history of most projects the group has worked on over the years. There was a motion made by Jolinda Stapleton, seconded by Jan Vanderwall to approve spending of up to \$150 on a new external hard drive. Ayes all, motion passed.

9. **Presentation/Special Topics** – Brian Jastram mentioned that the County could bring an image based scanner to the next meeting.

10. **Community Announcements** – Jan Vanderwall stated he would like to see groups like ours do some community outreach to schools to show them the advantages to working with GIS. Matt Koukol reminded the group that the deadline for vendors to respond to the county's SOW for 2017 Aerial imagery and impervious surface updates is February 17. At the next meeting, Matt will provide details on the vendor selection process, and a specific request for funding from the RCGISUG.

11. **Adjourn** – Meeting Adjourned 3:17

The next meeting will be on April 6th, from 2 - 4pm, at the Shoreview City Hall.

Minutes submitted by Dan Holzemer, Secretary

Chair

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