



# RAMSEY COUNTY GIS USER GROUP

An alliance of communities sharing Geographical Information Systems

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Meeting Minutes  
2:00 – 4:00 PM, January 6, 2011  
Shoreview City Hall, 4600 Victoria St N

## 1. Introductions

Mark Andrie, City of New Brighton  
Melissa Baker, Capitol Region Watershed District  
Chad Bergo, City of Maplewood  
Becky Blue, SEH  
Mike Goodnature, Ramsey Conservation District  
Brian Jastram, Mississippi Watershed Management Organization  
Etoile Jensen, EOR  
Kristine Jensen, Vadnais Lake Area Watershed Management Organization  
Deb Jones, City of Falcon Heights  
Matt Kocian, Rice Creek Watershed District  
Joel Koepp, City of Roseville/City of North St. Paul  
Matt Koukol, Ramsey County  
Carrie Mack, Ramsey Washington Metro Watershed District  
Ger Pha, City of St. Paul  
Jolinda Stapleton, City of Roseville  
Chris Ulrich, Ramsey County  
Jan Vanderwall, Roseville Area Schools

Meeting was called to order by Joel Koepp at 14:03.

## 2. Additions or Corrections to the Agenda

None suggested. Agenda approved by consensus.

## 3. Approval of December 2, 2010 Meeting Minutes.

No changes suggested. Minutes approved by consensus.

## 4. Nomination for 2011 User Group Secretary

The motion to appoint Melissa Baker as the user group secretary at the December 2, 2010 meeting was taken from the table. Chad Bergo nominated Melissa Baker as the 2011 user group secretary; Carrie Mack seconded the nomination. The motion was approved by consensus.

## 5. Approval of the 2011 User Group Budget

The motion to approve the 2011 User Group budget was taken from the table.

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### Chair

Matt Baker  
mbaker@shoreviewmn.gov

### Vice Chair

Joel Koepp  
joel.koepp@ci.roseville.mn.us

### Secretary

Melissa Baker  
melissa@capitolregionwd.org



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Two handouts were provided; the 2011 User Group budget and the User Group's financial outlook from 2010 through 2035 (for informational purposes only).

Financial Outlook Handout: Chad Bergo explained that the financial outlook handout assumes no change in current group members and that costs to the group and membership fees will remain the same. The handout outlines how the User Group's annual year end fund balance, over a 25-year time period, would be affected if contributions for Ramsey County's aerial imagery and physical feature update were adjusted to a two year cycle instead of a three year cycle.

Membership fees generate approximately \$40,000 in revenue annually for the User Group and in a 'typical' year the User Group's expenditures are approximately \$10,000. Thus resulting in an approximate \$30,000 annual net increase to the year end fund balance. Ultimately this handout summarizes that it would be feasible for the User Group to maintain its current contribution and a positive year end fund balance if aerial imagery and physical features updates were conducted on a two year cycle.

2011 User Group Budget: Chad explained that the 2011 budget is pretty standard because there is no aerial flight this year.

The financial balance of the User Group as of January 2011 was \$111,402.10. Annual membership fees from 2010 generated \$40,454.75 of revenue and the expected 2011 annual expenditures totaled \$11,250. Resulting in a net increase of \$29,204.75. The estimated balance at the end of 2011 is \$140,606.85.

Deb Jones moved to approve the 2011 User Group budget, Jolinda Stapleton seconded. The motion was approved by consensus.

## 6. Ramsey County Data and Enterprise GIS Updates

Data Updates: Chris Ulrich handed the monthly data disc to Roseville. The updates will be on the FTP site by January 7<sup>th</sup>.

County Map Application Work Group: Matt Koukol updated the group on the next generation county map application work group. There are currently 3 people in the group in addition to Matt. The work group has not met yet, but most likely there will be a meeting sometime this month. If anybody is interested in joining the work group, send Matt an email ([matt.koukol@co.ramsey.mn.us](mailto:matt.koukol@co.ramsey.mn.us)).

Pictometry: Matt Koukol demonstrated the pictometry website which is now up and running. The web address is: <https://imagery.co.ramsey.mn.us/efs/login.php>  
Login: [rcguest@co.ramsey.mn.us](mailto:rcguest@co.ramsey.mn.us) Password: guest

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### Chair

Matt Baker

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This is a public version which displays the 2008 imagery; 2006 imagery is also available however it is not quite lined up. This version has no printing capability and no tools. There are pan and search features. Currently you can search by street name or by parcel ID.

There is a second internal/employee version available which has more functionality and a more complete set of tools available. Matt will be working on advancing the features and data available. If group members are interested in using this employee version, send Matt an email and he will give you the login information. Also, send Matt any feedback you may have.

Ramsey County Job Opportunity: Matt announced that the IS ArcSDE/ArcServer Administrator position for the county is has been posted for about two weeks. It may be found at <http://agency.governmentjobs.com/ramsey/default.cfm> There is no official closing date. The position will remain open until a sufficient pool of qualified candidates is reached.

## 7. Community Announcements

- Joel Koepp reminded the group that the Joint Powers Agreement (JPA) expires at the end of 2011. It was noted that some revisions to the JPA need to be made and that the revision process should be completed in a timely fashion as to allow adequate time for review of the document.
- Jolinda Stapleton informed the group that the Rowekamp Tech Forums have resumed. The next Tech Forum is occurring on January 13<sup>th</sup>. However, the Tech Forum is full as well as the waiting list.
- Joel asked User Group members to contact Matt Baker ([mbaker@shoreviewmn.gov](mailto:mbaker@shoreviewmn.gov)) with any ideas on themes, speakers, presentations, etc. for upcoming User Group meetings.
- Etoile Jenson asked if there were any issues for members that have migrated to ArcGIS 10. Ease of installation of the software varied from organization to organization. Some have had very few issues, others have had significant problems with computer crashes. The overall consensus of the group was that it is worth migrating to ArcGIS 10.
- Carrie Mack informed the group that the Ramsey Washington Metro Watershed District has completed their final *Standard for Digital Stormwater System Data Exchange Pilot Project* report. Carrie will be presenting their findings to the MN Geo Standards Committee. Contact Carrie ([carrie.mack@rwmwd.org](mailto:carrie.mack@rwmwd.org)) or visit the Metro GIS website ([www.metrogis.org](http://www.metrogis.org)) if you would like a copy of the report.

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## 8. Agenda for February 3, 2011 Meeting

Chad Bergo mentioned that for the February meeting, a timeline for revisions and review of the JPA should be completed.

## 9. Adjourn

The meeting was adjourned at 14:45.

The next meeting will be on Thursday February 3<sup>rd</sup>, from 14:00-16:00, at the Shoreview City Hall.

Minutes submitted by Melissa Baker, Secretary.

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