



RAMSEY COUNTY GIS USER GROUP

An alliance of communities sharing Geographical Information Systems

Meeting Minutes
2:00 – 4:00 PM, November 3, 2011
Shoreview City Hall, 4600 Victoria St N

1. Introductions

Matt Baker, City of Shoreview
Melissa Baker, Capitol Region Watershed District
Chad Bergo, City of Maplewood
Brian Jastram, Mississippi Watershed Management Organization
Joel Koepf, City of Roseville/City of North St. Paul
Matt Koukol, Ramsey County
Carrie Mack, Ramsey Washington Metro Watershed District
Janie Norton, MetroGIS
Ger Pha, City of St. Paul
Jolinda Stapleton, City of Roseville
Jan Vanderwall, Roseville Area Schools

Meeting was called to order by Matt Baker at 14:15.

2. Additions or Corrections to the Agenda

Addition to the Agenda: RCGIS User Group Proposed Annual Fees. Addition and agenda approved by consensus.

3. Approval of September 8, 2011 Meeting Minutes.

Minutes approved by consensus.

4. Nominations for 2012 RCGIS User Group Secretary

An email will be sent asking for nominations.

5. RCGIS User Group Proposed Annual Fee Structure

Chad Bergo, RCGIS User Group Treasurer provided a handout (see attached) outlining 2012 proposed RCGIS User Group annual fees for each member organization. The proposed fees were updated based on data obtained from the 2010 US Census. The group was informed that this handout is for informational purposes only.

For each member organization, the handout lists the 2000-2010 population and annual User Group fee, the 2010 population and 2012 (proposed) annual User Group, and the change in population and

Chair

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Vice Chair

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Secretary

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annual User Group fee from 2000 to 2010. Changes in population and annual User Group fees listed in red indicate a decrease; those listed in black indicate an increase.

Mr. Bergo stated that he inherited the 2000-2010 population statistics from the previous User Group Treasurer. It was also noted that, overall, most of the member organizations had population decreases which will lead to a decrease in annual fees. It was recommended that at the January 2010 User Group Meeting, the proposed fee structure be discussed and either adopted or delayed until 2013.

6. Ramsey County Data Updates

Matt Koukol updated the group on several matters.

Monthly Updates

Members were informed that Ramsey County will be moving away from the monthly data cd's which have traditionally been distributed to the User Group. The County will eventually automate one file which data can be extracted from and distributed.

Web Mapping

Jessica Fendos is working with getting the GeoCortex software up and running. There have been issues with the annotation layer. Primarily, because it has not been updated recently and is only able to be updated using outdated software.

Roads

The group was informed that Ramsey County is currently working on a re-write of the roads layer. Attributes and standards will reflect those used by MnDOT and will make the dataset more user friendly. Mr. Koukol will solicit ideas/suggestions on the most commonly used attributes and develop a list of recommended changes. Joel Koepp asked who User Group members were to contact if they ran across discrepancies (i.e. wrong street name). Mr. Koukol responded that Public Works should still be contacted.

Parcels

It was stated that the County is working through several data issues and have been in the process of cleaning up the dataset. Ideally, they would like to obtain a model to streamline the process. Mr. Koukol noted that the addresses authority is the municipality and that there is no cooperative with the US Postal Service.

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Centerlines

Matt Baker asked if the centerlines dataset reflected reality or the Plat. Curt Peterson responded that it reflects the Plat and provided an error example of a centerline running through a stormwater pond. Mr. Peterson noted that they would only be able to change the classification not eliminate the feature.

Mr. Koukol informed the User Group that several government entities (state, county, etc.) attended a Street Centerline Workshop in which the discussion focused on the need to develop a road network that would extend across borders (city, county, state, etc.). Workshop attendees discussed how to develop a singular dataset which would meet the needs of all.

Pictometry

The imagery is available. Mr. Koukol will provide the web service for the aerials to User Group Members. However, the data is not projected to Ramsey County coordinates and approximately only one-third of the County is leaf free. As stated at the last meeting, the positional accuracy has also not been reviewed. The flight will be re-flown in March 2012.

Contour Data

Contour data will not be available until the State collects the LiDAR data for the metro area, which may occur in March or April 2012.

7. Community Announcements

- Matt Baker asked the group if 2010 Census demographic data was available. The response was that basic data is currently available, from the US Census Bureau's website, on a block scale.
- Curt Peterson asked the group if any member is working on data/attribute collection for signs. He is looking for models and standards (i.e. type, installation date, etc.) in order to develop a model for signs within county right-of-ways for distribution to everyone in the county. It was noted that asset management software currently available all collect different types of attribute data.
- Janie Norton (MetroGIS) updated members on the current status of the MetroGIS Address Workgroup. A metro-wide address dataset is being developed in order to support Next Generation 9-1-1. Work is being done on developing/obtaining an interface for those users who do not use GIS. It is tentatively expected that a tool would be operational in March 2012.

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Joel Koepf noted that due to the budget for the project, MetroGIS may not have the necessary funds to obtain a tool which would meet all of their needs. He stated that this may be a project that the User Group might possibly be able to assist with financially; similar to the User Group's financial contribution for digitizing historical ortho photography. Potentially, the User Group may be able to fund services or consultants pending that the User Group be brought up to speed on the project and vote on the matter. Ms. Norton responded that she would try to make arrangements for a presentation to the User Group at the December 1st meeting.

- Matt Baker announced that a Google Apps account for the User Group was created in order to eliminate any further issues with hosting and to also utilize Google Docs. Generic email addresses were created for RCGIS User Group leadership positions (chair@ramseygis.org, vice-chair@ramseygis.org, secretary@ramseygis.org, and treasurer@ramseygis.org).
- Matt Baker also reminded members to return signed RCGIS User Group Joint Powers Agreements (either hard copy or electronic) to himself or Chad Bergo.

8. Agenda for December 1st, 2011 Meeting

- Nominations for 2012 RCGIS Users Group Secretary
- MetroGIS Address Workgroup Update

9. Adjourn

The meeting was adjourned at 15:10.

The next meeting will be on Thursday November 1st, from 14:00-16:00, at the Shoreview City Hall.

Minutes submitted by Melissa Baker, Secretary.

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Organization Name	Change			2000 - 2010				2012			
	Population Served	Annual Fees		Population Served	Population Factor	Units Assigned	Annual Fees	Population Served	Population Factor	Units Assigned	Annual Fees
Arden Hills	-100	(\$10.07)	-1.05%	9652	1	9652	\$971.96	9,552	1	9,552	\$961.89
Capitol Region Watershed District	-19,119	(\$144.40)	-8.46%	245000	0.075	18375	\$1,850.36	225,881	0.075	16,941	\$1,705.97
District Energy of St Paul	-1,901	(\$191.43)	-6.99%	29083	1	29083	\$2,928.66	27,182	1	27,182	\$2,737.23
Falcon Heights	-251	(\$25.28)	-4.72%	5572	1	5572	\$561.10	5,321	1	5,321	\$535.82
Gem Lake	-26	(\$2.62)	-6.62%	419	1	419	\$42.19	393	1	393	\$39.58
Lauderdale	-188	(\$18.93)	-8.64%	2364	1	2364	\$238.05	2,176	1	2,176	\$219.12
Little Canada	2	\$0.20	0.02%	9771	1	9771	\$983.94	9,773	1	9,773	\$984.14
Maplewood	3,071	\$309.25	8.08%	34947	1	34947	\$3,519.16	38,018	1	38,018	\$3,828.41
Mississippi Water Management Organization	51	\$0.39	1.59%	3152	0.075	236.4	\$23.81	3,203	0.075	240	\$24.19
Mounds View	-583	(\$58.71)	-4.80%	12738	1	12738	\$1,282.72	12,155	1	12,155	\$1,224.01
New Brighton	-750	(\$75.52)	-3.50%	22206	1	22206	\$2,236.14	21,456	1	21,456	\$2,160.62
North St. Paul	-469	(\$47.23)	-4.09%	11929	1	11929	\$1,201.25	11,460	1	11,460	\$1,154.02
Ramsey Conservation District	15,528	\$31.27	3.05%	492909	0.02	9858.18	\$992.72	508,437	0.02	10,169	\$1,023.99
Ramsey/Wash Metro Watershed District	-19,312	(\$145.85)	-14.78%	150000	0.075	11250	\$1,132.88	130,688	0.075	9,802	\$987.02
Vadnais Lake Area Watershed	11,669	\$88.13	34.66%	21997	0.075	1649.775	\$166.13	33,666	0.075	2,525	\$254.26
Rice Creek Watershed District	-3,151	(\$23.80)	-3.39%	96045	0.075	7203.375	\$725.38	92,894	0.075	6,967	\$701.58
Roseville	-30	(\$3.02)	-0.09%	33690	1	33690	\$3,392.58	33,660	1	33,660	\$3,389.56
Roseville Schools	11,295	\$85.31	18.38%	50172	0.075	3762.9	\$378.92	61,467	0.075	4,610	\$464.23
Shoreview	-872	(\$87.81)	-3.48%	25924	1	25924	\$2,610.55	25,052	1	25,052	\$2,522.74
St Paul	-2,083	(\$52.44)	-0.73%	287151	0.25	71787.75	\$7,229.03	285,068	0.25	71,267	\$7,176.59
St Paul Regional Water Services	-30,537	(\$230.63)	-8.27%	400000	0.075	30000	\$3,021.00	369,463	0.075	27,710	\$2,790.37
Vadnais Heights	-767	(\$77.24)	-6.23%	13069	1	13069	\$1,316.05	12,302	1	12,302	\$1,238.81
White Bear Lake	-929	(\$93.55)	-3.97%	24325	1	24325	\$2,449.53	23,396	1	23,396	\$2,355.98
White Bear Township	-981	(\$98.79)	-8.97%	11923	1	11923	\$1,200.65	10,942	1	10,942	\$1,101.86
Total:		(\$872.77)	-2.20%				\$40,454.75				\$39,581.99